

EXHIBITION AND CONFERENCE FOR BROADBAND, TELEVISION & ONLINE

14–16 May 2024 • Cologne / Fairgrounds
www.angacom.de

CHECKLIST

GUIDE THROUGH YOUR EXHIBITION PREPARATIONS (CHRONOLOGICAL)

CONSTRUCTION

Friday, 10 May 2024 08:00–24:00 hrs

Saturday, 11 May 2024 00:00–24:00 hrs

Sunday, 12 May 2024 00:00–24:00 hrs

Monday, 13 May 2024 00:00–22:00 hrs

DISMANTLING

Thursday, 16 May 2024 16:00–24:00 hrs

Friday, 17 May 2024 00:00–23:00 hrs

DEADLINE	SERVICE	PROVIDER	CONTACT
On Request	Sponsoring and Promotion Options	ANGA Services GmbH	www.angacom.de
On Request	Conference rooms /Offices on the fairground (only for Exhibitors with stands > 50 sqm)	Koelnmesse	Exhibitor Service Tool Koelnmesse

MARCH

DEADLINE	SERVICE	PROVIDER	CONTACT
18.03.2024	Text entry/Company description/Logo (Self-service portal: Login data will be sent by e-mail)	eyeled GmbH	https://cms.eyeled-services.de/
18.03.2024	Partition Walls	carpe event productions GmbH	Exhibitor Service Tool Koelnmesse
22.03.2024	Interior Banner in the trade fair boulevard (submission of print data)	ANGA Services GmbH	info@angacom.de
22.03.2024	Outdoor Banner Entrance North (submission of print data)	ANGA Services GmbH	info@angacom.de
22.03.2024	Fullscreen Banner ANGA COM App (submission of banner and link)	ANGA Services GmbH	info@angacom.de
22.03.2024	Banner at the footer ANGA COM App (submission of data)	ANGA Services GmbH	info@angacom.de
22.03.2024	Push Notification – text message to all app users with activated Push Notifications (submission of text with headline, main text and desired link)	ANGA Services GmbH	info@angacom.de
28.03.2024	Approval of stand construction for stands > 50 sqm	ANGA Services GmbH	info@angacom.de

APRIL

DEADLINE	SERVICE	PROVIDER	CONTACT
08.04.2024	Suspensions/Hanging Objects	Überkopf GmbH	Exhibitor Service Tool Koelnmesse
08.04.2024	Stand Construction (System Stands)	Koelnmesse GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Electrical installations	Elektro Neumann GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Water supply	Lohmar GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Fire Protection	Lohmar GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Freight Forward	DB Schenker AG	Exhibitor Service Tool Koelnmesse
11.04.2024	Internet/Telecommunication	NetCologne GmbH	Exhibitor Service Tool Koelnmesse



APRIL

	SERVICE	PROVIDER	CONTACT
11.04.2024	TV connections / Satellite connections	Antennen- u. Elektrotechnik Grott-Bechhaus	Exhibitor Service Tool Koelnmesse
11.04.2024	Audio/Video/PC	Xchange Technology Rentals	Exhibitor Service Tool Koelnmesse
11.04.2024	Parking Permits	W.I.S. Event + Service GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Stand Security	S.E.C. GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Stand cleaning	Merbeck GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Waste disposal	Merbeck GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Carpeting	C.T.S. GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Construction/dismantling staff	Staff Direct GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Fair Hostesses + Hosts	Staff Direct GmbH	Exhibitor Service Tool Koelnmesse
11.04.2024	Plant hire	Scheiermann Eventsgest.	Exhibitor Service Tool Koelnmesse
11.04.2024	Rental Furniture	EXPO Mietmöbel GmbH Adexpo GmbH JMT Mietmöbel GmbH Orgatech AG Valentin Int. Messeservice	Exhibitor Service Tool Koelnmesse
12.04.2024	Digital Advertising LED Screen (submission of video/image files)	ANGA Services GmbH	info@angacom.de
18.04.2024	Stand Catering, delivery only	Aramark	Aramark Catering Koelnmesse
19.04.2024	Advertorial E-Mail Newsletter ANGA COM Daily (if booked: Submission of text, max. 1000 characters incl. spaces)	ANGA Services GmbH	info@angacom.de
19.04.2024	Logo in the newsletter header ANGA COM Daily (submission of data)	ANGA Services GmbH	info@angacom.de
19.04.2024	Banner in the newsletter body or footer ANGA COM Daily (submission of data)	ANGA Services GmbH	info@angacom.de
23.04.2024	Kitchen equipment	Valentin Int. Messeservice	Exhibitor Service Tool Koelnmesse
25.04.2024	Catering Credit Card	Aramark	Aramark
30.04.2024	Lead Tracking	ANGA Services GmbH	Exhibitor Service Tool Koelnmesse
30.04.2024	Publishing of booth showcases/ press conferences on ANGA COM Website (as of April)	ANGA Services GmbH	info@angacom.de
30.04.2024	Personalized post about the exhibitor on the ANGA COM LinkedIn account (submission of text, max. 15 words, external link to desired URL possible)	ANGA Services GmbH	Exhibitor Service Tool Koelnmesse
30.04.2024	Conference Catering	Aramark	Aramark Catering Koelnmesse

MAY

	SERVICE	PROVIDER	CONTACT
08.05.2024	Online press box: Booking and submission of data	ANGA Services GmbH	Exhibitor Service Tool Koelnmesse
08.05.2024	Repost via ANGA COM X account	ANGA Services GmbH	Exhibitor Service Tool Koelnmesse
08.05.2024	Share via ANGA COM LinkedIn account	ANGA Services GmbH	Exhibitor Service Tool Koelnmesse
09.05.2024	Publishing of booth showcases/ press conferences on ANGA COM Website (Self-service portal: Login data will be sent by e-mail)	eyeled GmbH	https://cms.eyeled-services.de/